



Memorandum

Date: August 8, 2012
To: Potential Proposers
From: Patrick Carter, Sonoma County Waste Management Agency
Re: Addendum to RFP

Please find the attached response to questions regarding the development of a new compost site in Sonoma County.

As per the instructions in the Request for Proposals, please remember that all proposals are due 3:00 p.m. on August 20, 2012. Late proposals will not be accepted.

Thank you for your interest in this project.

Response to Questions

1. Is completion of the CEQA analysis by March 20th mandatory, or is there some flexibility?

Completion of the project by March 20, 2013 is not mandatory. However, given the number of completed CEQA documents on this subject performed for nearly identical ordinances in other jurisdictions, it would be the hope of the SCWMA that the proposed timeline for project completion would not vary greatly from the March 20, 2013 project completion.

2. If the award date extended past September 19th, would additional time be available for completion of CEQA (in April or May) that would still allow the Agency adequate time to prepare the ordinance for July 1st?

If the project is not completed prior to March 20, 2013, the effective date of the ordinance, if adopted, may be altered to allow for education and for establishments to phase out the use of materials.

3. How many days in advance of an Agency Board Meeting would a Final CEQA document be needed for distribution to Board Members?

Agency staff must review and approve administrative drafts prior to their finalization and distribution. For proposer planning purposes, Agency agenda packets are generally prepared 10 days in advance of the Agency meeting. Agency Board Members should have CEQA documents for review no less than 10 days before the Agency meeting.

4. Does the Agency have any ongoing or planned efforts to promote the use of reusable bags, such as education, outreach, or giveaways?

Education and outreach will be a necessary component to this ordinance, if adopted. There is not a specific education plan under discussion by the Agency Board, though Agency staff has significant experience with education and outreach regarding waste issues.

5. On Exhibit A-1 (Page 8), the RFP states that Agency Staff has already held nine public outreach meetings and discussed this issue with the governing councils of all member jurisdictions. During these meetings, did you receive any comments about what potential environmental impacts should be analyzed in the CEQA document?

The purpose of the public meetings was to receive feedback regarding the content of the draft ordinance. These meetings were not scoping meetings regarding a CEQA document.

6. It is our understanding that the Authority and member agencies have reached consensus that the Agency should adopt and implement the ordinance rather than developing a model ordinance to be adopted and implemented by member jurisdictions. Could you confirm whether our understanding is correct?

This issue is not currently resolved, but is expected to be resolved before the September 19, 2012 Agency meeting.