



Memorandum

Date: March 28, 2014

To: All Interested Parties

From: Lisa Steinman
Waste Management Specialist, SCWMA

Re: Addendum #1 for REQUEST FOR PROPOSALS FOR OPERATION OF HOUSEHOLD
HAZARDOUS WASTE PROGRAMS FOR THE SONOMA COUNTY WASTE
MANAGEMENT AGENCY

Addendum #1 Questions & Answers

The contract for services being sought under this RFP will be between the successful Proposer and the Sonoma County Waste Management Agency (Agency).

1. Question:

The County is currently bulking latex for reuse. Would the County desire to discontinue bulking and instead send to a recycler for processing to be returned for a better product?

Answer:

The following information is advertised to the public: Paint collected for the reuse program is remixed into 5-gallon buckets in four standard colors: off-white, tan, light grey and light green. Recycled paint is given away for free to residents or businesses on a first come, first serve basis.

The quality of the paint given away has been sufficient for our program.

The Agency is open to receiving an alternate proposal for this service. Be aware that an alternative proposal cannot replace a proposal on the contract as written. An alternative proposal will be accepted only if a PROPOSER has submitted a proposal on the contract as written.

2. Question:

Does the County purchase the 5 gallon buckets for reuse or would the contractor purchase these supplies?

Answer:

Under the current contract, PaintCare reimburses the Contractor for latex paint containers purchased by Contractor and no payment is required from Agency.

3. Question:

Does the County accept pesticides in glass for reuse?

Answer:

Glass containers are more susceptible to damage in handling and can create an extra hazard when dropped or broken. Pesticides in glass are not to go into the re-use program.

4. Question:

Are the Project Manager and Admin Support personnel required to be on site at the facility 40 hours per week?

Answer:

Yes.

2.4 Staffing and Subcontractors.

2.4.1 Staffing. Contractor shall provide all on-site technical staff to provide the services stated in this Agreement. Contractor shall have seven (7) full-time staff dedicated to operation of the HHW Facility, one (1) Program Manager, one (1) Chemist, (4) four Technicians and one (1) Administrative Support.

5. Question:

Will the County accept certificates of treatment in place of certificates of disposal/recycling?

Answer:

2.2 Waste Management.

2.2.6 Proof of Proper Disposal. Contractor shall provide Agency final disposal certificates for all Hazardous Wastes that are fuel blended, treated, incinerated or landfilled.

6. Question:

Does the County require a wet signature on the original copy of the proposal?

Answer:

The Agency prefers a wet signature on the original copy of the proposal but will accept a copy labeled "Original". Please see requirements below included in the RFP.

Three (3) copies of the proposal shall be submitted to the AGENCY no later than **3:00 p.m.** on the time clock located at 2300 County Center Drive, Suite B100, Santa Rosa, California, on **April 7, 2014**. The package of proposals must be clearly labeled on the outside with the name and the address of the firm submitting the proposal with the words: "Operation of Household Hazardous Waste Programs" in the address. One of the copies of the proposal shall be unbound to allow for ease of copying. Proposals must be addressed and delivered to the AGENCY contact found in Section 2.1 above.

PROPOSERS shall label one of the copies "Original", which shall govern in the event of any inconsistency among copies of the proposal. This original copy shall be bound.

7. Question:

Is the forklift provided by the County or the contractor?

Answer:

The contractor shall provide the forklift. Below is the requirement from the sample contract.

6. HHW FACILITY AND EQUIPMENT.

6.1 Supplies and Equipment. Contractor shall supply all necessary equipment and supplies including but not limited to drums, containers, absorbent, labels, appropriate shipping papers, personal safety equipment, fire extinguishers, secondary containment pallets, forklifts, Mobile Program vehicle, computers, office equipment, and any other equipment necessary to the operation of the HHW Facility and Mobile Program. Contractor shall retain ownership of equipment supplied by Contractor at the conclusion of this Agreement. Agency shall provide the permanent structures and permanent safety equipment such as showers, emergency warning systems, sprinklers, water (non-drinking), electricity, and reuse product lockers.

8. Question:

Is it possible to receive a copy of the current contract pricing?

Answer:

The current contract pricing is attached to this Addendum #1.

9. Question:

Is the County's Door to Door Collection Service typically a curbside only collection, or might it also include in-home clean-outs?

Answer:

There is a limit, per residential pick-up, so that more appointments can be accommodated on the Door-to-Door service days. Home clean-outs are not typical with this service. The sample contract does allow for historical clean-outs for Conditionally Exempt Small Quantity Generators.

The provision of Historical Clean-outs is dependent upon Historical Clean-outs being allowed under the door-to-door collection variance.

10. Question:

The facility is approximately 12 years old, if necessary repairs to the facility's permanent structural elements (flooring) and/or building mechanical systems (such as heating and plumbing) arise due to reasonable wear and tear, will the Agency/County be responsible for providing and paying for these repairs?

Answer:

The Agency and County shall not be responsible for providing and paying for the above mentioned repairs.

6. HHW FACILITY AND EQUIPMENT.

6.6 HHW Facility Maintenance. Throughout the term, Contractor shall, at Contractor's sole cost and expense, maintain the HHW Facility and improvements (including, without limitation, landscaping, utilities, emergency equipment, storage tanks, reuse lockers and all equipment supplied by Contractor) in first-class condition and repair. Agency and County shall have no obligation to improve, alter, repair, remodel or maintain the HHW Facility or improvements in any way whatsoever, except to the extent repairs or maintenance are required as: (1) a direct result of a defect in the design or construction of the HHW Facility or permanent improvements made by County, including, without limitation, any defect in the materials or equipment incorporated into the permanent improvements; or (2) a natural event (including, without limitation, an earthquake, fire or flood) causing damage to or destruction of the HHW Facility, except to the extent that such damage or destruction is caused or aggravated by Contractor.

11. Question:

Will the contractor be required to annually recoat to the facility flooring surface?, and if yes, does the Agency have minimum specifications to be utilized for the floor coating?

Answer:

The floor is coated with an Epoxy Coating. The Contractor is not required to annually recoat the facility flooring surface. The Contractor, however, shall be responsible for maintaining the flooring surface at the Contractor's sole cost and expense.

See answer to question 10 above.